



**Government of Jammu and Kashmir
Agriculture Production Department
Civil Secretariat, J&K**

Subject: Sanction of LTC in favour of Mrs. Meenakshi Pandit, Head Assistant, Agriculture Production Department(ASH&F).

Government Order No. 553- JK (APD) of 2024

Dated: 06 - 12- 2024

In terms of S.O 22 of 2019 dated 03.12.2019, sanction is hereby accorded to the grant of :

- a. Leave Travel Concession for the Block Year 2020-23, in favour of Smt. Meenakshi Pandit, Head Assistant, Agriculture Production Department(ASH&F) to visit Kashmir w.e.f 04.12.2024 to 13.12.2024 alongwith her family.
- b. Leave Encashment of ten(10) days Earned leave as admissible under rules.
- c. Ten(10) days eaned leave in favour of the official w.e.f 04.12.2024 to 13.12.2024 in terms of Rule 26 of Jammu and Kashmir Civil Services (Leave), Rules,1979, along with the permission to leave the station.

The sanction shall be subject to the following terms and conditions:-

- a. An entry shall be made in the service book of the official as prescribed under rules 16(1) and 16(2) of the J&K Civil Services (LTC) Rules, 2019.
- b. The official shall submit the final LTC claim in Form(3) within one month from the date of return journey after availing the LTC;
- c. The other conditions for grant of this concessions shall be same as laid down in the Jammu and Kashmir Civil Services (Leave Travel Concession) Rules, 2019.

By order of the Government of Jammu and Kashmir

Sd/-

**(Shailendra Kumar), IAS
Principal Secretary to the Government.
Agriculture Production Department.**

No: ASHF-NAZ/8/2022-03 (C.No. 140702)

Dated: 06 -12-2024

Copy to the:-

1. Principal Accountant General J&K, Srinagar/ Jammu.

2. Joint Secretary (J&K), Ministry of Home Affairs, Government of India, New-Delhi.
3. Director, Archives, Archaeology and Museums, J&K.
4. Director Finance, Animal/Sheep Husbandry & Fisheries Department.
5. OSD to the Hon'ble Minister for Agriculture Production Department.
6. Treasury Officer, Moving Cell, Civil Secretariat for information and necessary action.
7. Private Secretary to Principal Secretary to the Government, Agriculture Production Department for information of Principal Secretary.
8. Private Secretary to Commissioner/ Secretary to the Government, General Administration Department for information of Commissioner Secretary.
9. Private Secretary to Secretary(T), Agriculture Production Department.
10. Concerned official.
11. Incharge Website, ASH&F Department.
12. Government orders file (w.2.s.c).

Handwritten signature
(Ravdeep Kour)JKAS
Under Secretary to the Government,
Agriculture Production Department.

6/12